

## Agenda for a meeting of the Licensing Committee to be held on Thursday, 1 June 2023 at 9.30 am in Committee Room 5 - City Hall, Bradford

### Members of the Committee – Councillors

LABOUR	CONSERVATIVE	LIBERAL DEMOCRAT	GREEN	ILKLEY INDEPENDENT
Slater Cunningham Dodds I Hussain M Hussain S Khan	Nazam F Ahmed	Naylor	Love	Hawkesworth

### Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### From:

Asif Ibrahim  
Director of Legal and Governance  
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### To:

## A. PROCEDURAL ITEMS

### 1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must:</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak, but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or being</i>  <i>(a) to a greater extent than it affects financial interests of a majority of inhabitants of the affected ward, and</i>  <i>(b) a reasonable member of the public knowing all the facts would believe would affect your view of the wider interest; in which case speak on the <u>only if</u> the public are also allowed to speak but otherwise not do not participate in the discussion or vote leave the meeting <u>unless</u> you have</i>

*dispensation.*

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

## **2. MINUTES**

**Recommended –**

- (1) That the minutes of the Committee meeting held on 1 June 2022 be signed as a correct record (previously circulated).**
- (2) That the minutes of the Bradford District Licensing Panel held on the following dates be signed as correct records (previously circulated):**

**10 May 2022 at 10.00**

**10 May 2022 at 11.30**

**21 June 2022**

**9 August 2022**

**7 September 2022**

**13 September 2022**

**28 September 2022**

**13 October 2022**

**1 November 2022**

**9 November 2022**

**16 November 2022**

**15 December 2022**

**28 February 2023**

**15 March 2023**

**13 April 2023**

**19 April 2023 at 10.00**

**19 April 2023 at 11.30**

**25 April 2023**

**11 May 2023 at 10.00**

**11 May 2023 at 11.30**

**18 May 2023**

(Jane Lythgow – 01274 432270)

## **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow – 01274 432270)

## **B. BUSINESS ITEMS**

### **4. APPOINTMENT OF SUB COMMITTEE**

Previous Reference: Council Minute 63 (2004/05) and Minute 10 (2013/14)

At the meeting of Council on 19 October 2004 the membership and terms of reference for the Licensing Committee were approved and subsequently amended at the Annual General Meeting of Council on 21 May 2013. The Licensing Committee is formally required to appoint its sub-committee as set out in the terms of reference for the 2022/23 Municipal Year.

#### **Recommended –**

- 1. That the Bradford District Licensing Panel (sub-committee) be appointed, with the functions as indicated in the terms of reference approved by Council on 9 October 2004 and amended on 21 May 2013.**
- 2. That the Bradford District Licensing Panel shall comprise three members.**
- 3. That the Bradford District Licensing Panel shall include the Chair of the Licensing Committee (or Deputy Chair when the Chair is unavailable) who shall chair the Panel and two other members of the Licensing Committee drawn on a rota basis.**
- 4. That the quorum of the Bradford District Licensing Panel shall be three members.**

(Jane Lythgow – 01274 432270)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

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